

# Small Business Management Skill Set

BSBSS00104 - Small Business Management Skill Set



**Are you an aspiring entrepreneur? Turn your business idea or existing small business into a viable business! The Sky is the Limit!**

This Skill Set is an ideal short course to study the processes associated with establishing and managing a small business, undertaking research to determine the viability of new opportunities and understand, implement and monitor the required documentation associated with business planning, finance and compliance.

#### ENTRY REQUIREMENTS

- Students ideally must be the owner/operator or employee of a small business.
- This course is conducted online. Students enrolling must have their own computer with a webcam and microphone, word processing software such as MS word, PDF Reader and Internet access

#### ENROLMENT

Contact Skill360 for more information on 1300 993 358 or info@skill360.com.au

#### DURATION

Expected duration is 8 weeks. The duration of this course will vary based on individual learner needs. People move through training programs at differing rates, based on their personal learning style and approach to education.

#### COURSE FEE

\$600.00\*

Funding may be available.

UNIT SELECTION		
<b>SKILL SET</b>		
<b>BSBSS00104</b>	Small Business Management Skill Set	
<b>UNITS INCLUDE</b> (Total of 4 units)		
<b>Core</b>	<b>BSBESB401</b>	Research and develop business plans
<b>Core</b>	<b>BSBESB403</b>	Plan finances for new business ventures
<b>Core</b>	<b>BSBESB405</b>	Manage Compliance for Small Businesses
<b>Core</b>	<b>BSBESB407</b>	Manage Finances for New Businesses Ventures